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| **MINUTES OF THE MEETING OF UBLEY PARISH COUNCIL**  **held on Thursday 5 June 2025** |

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|  | ITEM | ACTION |
| Present | Councillors Chair –M. Smart (MS), A. Cole (AC), J Chitty (JCh), G. Nettleton (GN) P. O’Sullivan (POS). Clerk – C. Witchard (CW). Anna Box (AB) Ward Cllr. |  |
| **1** | **To receive and accept apologies for absence**. N. Waterman (NW), J. Croot (JC). |  |
| **2** | **To receive declarations of interest in the agenda**  None |  |
| **3** | **Open session to receive comments from the public**  None |  |
| **4** | **To approve and sign the minutes of the previous meeting held on 8 May 2025 and go through the follow-up actions.**  The minutes were duly approved by Council and signed by the Chair  **Matters Arising**: Election of Vice chair to be put on July Agenda. All other items covered in the agenda. |  |
| **5** | **Correspondence.**  A resident has requested regular use of the Hall car park for a car cleaning enterprise. A full proposal including consideration of legal and maintenance aspects will be requested. |  |
| **6** | **Report on Clerk items: To discuss and approve further actions where needed**   * 1. The Clerk reported that the AGAR has been submitted and accepted with all recommended actions completed and no further actions required. |  |
| **7** | **Finances**   * 1. The finance report was reviewed and approved by the Council unanimously. A copy is attached to these minutes.   2. All invoices were checked against the financial report and all payments were approved for payment. |  |
| **8** | **Village Maintenance**   1. Maintenance log. Clerk to chase quote for repair to Hall garden fence. 2. The Cross. – No updates 3. The Glebe and Play Area. – Benches have been placed.   - AC has cut the grass according to PTA and school event requirements   1. Churchyard – Clerk to check cutting schedule with WCGC 2. Hall surrounds – No updates. Tree and hedge cutting to be planned for autumn 3. WTC –No updates. 4. Innicks Close. – no updates 5. Flooding. – No updates 6. Sweeper Tasks. WTC bed weeding. 7. Other. – No updates | CW  CW  CW |
| **9** | **Reports from Councillors**  NW – One house break in at Chew Stoke. Drug raids in Keynsham. |  |
| **10** | **Planning**  Updates - 24/04718/LBA Manor House, Internal alterations. Pending Consideration..  - 24/04726/FUL Manor Cross House. Pending Consideration. |  |
| **11** | **Bristol Water – Lake access.** JC will continue to work on researching this. | JCh |
| **12** | **Council Comms.** Some additions to the newsletter suggested. The newsletter will be finalised over the next couple of weeks and sent to print. | MS/CW |
| **13** | **To receive an update from the Ward Councillor**  AB reported further on the National Planning scheme and how it relates to B&NES. She recommended that the Council look into commissioning a Housing Needs Assessment so we are prepare for future building in the Parish. This will be added to future meeting Agendas and the Clerk will start to investigate costs and funding.  There are no updates on the changes to speed restrictions on the A368  Care leavers in B&NES are to be offered free buspasses. |  |
| **15** | **The date of the next three meetings were set as 10 July, 7 August and 4 September 2025** |  |

**UBLEY PARISH COUNCIL FINANCIAL REPORT 05 June 2025**

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1. **RECEIPTS May 2025: £0**
2. **PAYMENTS to go before the next meeting of Ubley Parish Council**

Details of the payments**:**

1. **Payments to be agreed by Parish Councillors**

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| Date | **Cheque number** | **Amount** | **Description** | **Signed/ Authorised** | **Spend to date** |
|  | | | | | |
| 02/062025 | SO | £343.30 | Clerk’s salary and wfh allowance | Pre authorised SO | Within Budget |
| 31/052025 | SO | £244.25 | Sweeper Salary | Pre authorised SO | Within Budget |
| 31/05/2025 | DD | £6 | Bank service charge | Pre authorised DD | Within Budget |
| 22/05/2025 | BACS | £382.67 | Zurich Insurance | MS/GN | Within Budget |
| 22/05/2025 | BACS | £66 | Rhino Play | MS/GN | Within Budget |
| 06/06/2025 | BACS | £47.09 | CW for office supplies |  | Within Budget |

Bank statements report the following closing balances -

* Unity Bank Current Account at 31/05//2025 £6,145.05
* Unity Bank Savings Account at 31/05/2025 £27,453.29