|  |
| --- |
| **DRAFT**  **MINUTES OF THE MEETING OF UBLEY PARISH COUNCIL**  **held on Thursday 20 April 2023** |

|  |  |  |
| --- | --- | --- |
|  | ITEM | ACTION |
| Present | Councillors – P. Collins (PC) - Chairman, M. Smart (MS), G. Nettleton (GN), A. Cole (AC), E. Scourse (ES). N. Waterman (NW), V Pritchard – District Cllr.  Clerk – C. Witchard (CW) |  |
| **1** | **To receive and accept apologies for absence**  J. Croot (JC) – Vice Chairman. |  |
| **2** | **To receive declarations of interest in the agenda**  None |  |
| **3** | **Open session to receive comments from the public**  None |  |
| **4** | **To approve and sign the minutes of the previous meeting held on 9 March 2023 and go through the follow-up actions**  The minutes were duly approved by Council and signed by the Chairman.  **Matters Arising**:  Still trying to find a date for Wessex Water to come and make a presentation. | CW |
| **5** | **Report on Clerk items: To discuss and approve further actions where needed**   1. The Clerk advised that the EOY and AGAR paperwork is in progress. The IA is booked for the end of May. 2. The Clerk confirmed that all Cllrs were elected unopposed back to the Council. New Acceptance of Office and Declarations of Interest to be signed before or at the May meeting. 3. The defibrillator was removed from the insurance policy and the amended renewal was approved. | All. |
| **6** | **Finances**   * 1. The finance report was reviewed and approved by the Council unanimously. A copy is attached to these minutes.   2. To confirm payments (see financial report). These were unanimously agreed.   3. The Q4 bank reconciliation was approved and signed. | CW  CW |
| **7** | **Village Maintenance**   1. The Cross.   -Stonemasonry. Cllrs to continue investigating tradesmen. Any work will however be deferred now until after the summer as the planters have already been planted for spring.  - Note grass cutting here to be added to the contractor’s schedule.   1. The Glebe.   -Noticeboard. Nearly ready to be installed. Volunteers will remove the old board and consider siting of the new one. NW to create new posters to replace those removed from the old noticeboard. New Glebe rules to also be posted.  - Repairs and Maintenance. The weekly inspections have highlighted a loose screw and damaged footings. A volunteer group to be convened to tidy up the embankments when the weather improves and put in the new benches.  -Inspections. Weekly checks are being carried out.   1. Churchyard – Grass cutting has restarted after the winter and will be on a 3 weekly schedule 2. Hall surrounds. No updates 3. -Walnut Tree Close. Partly done. JC still working on sourcing more wood chip and spikes for the matting. If unsuccessful by the start of May other sources to be pursued. 4. Innicks Close gifting – PC meeting with Curo on Friday 21st April. 5. Flooding. Nothing at present as weather is dry. 6. Other. PC has reported potholes on The Sidelings to Fix my Street. | PC/JC/ NW  JC/PC  PC  JC/ES  JC/ES/C |
| **8** | **Reports from Councillors**  -PC is still attending weekly meetings with CVAF-C&NEWG, B&NES and WECA discussing the bus service cuts and transition to dynamic demand. There has been a lot of positive feedback so far. Snags are being reported to WECA though they are now passing these down the line to the provider.  -Neighbourhood Watch. No updates.  -PCAA. BAAN have appealed the decision of the Judge. Is successful the Application would have to be reconsidered. | PC  MS  PC |
| **9** | **APM and ACM**  **-**The ACM is set for 18th May  -The APM is set for 25th May. Clerk and Chair to contact potential contributors. | CW |
| **10** | **Planning**  **Updates on Previous Applications:**  - 22/02243/FUL– Lakewood House The Sidelings. Revised plans have been submitted following meetings with Planning.  -23/00245/FUL - Permitted |  |
| **11** | **Sweeper.**  The vacancy has been advertised in the Blagdon magazine and various Facebook pages. No applications so far. The Council will consider adding a maintenance aspect to the role and consider suitable tasks before the next meeting.  Note – the District Councillor advised that there is a B&NES Clean and Green group who undertake litter picking and weeding tasks. Clerk to investigate and Cllrs consider suitable tasks before the next meeting. | All  All |
| **12** | **The Coronation.**  The Hall have requested help with various Coronation plans however the Council had previously resolved not to get involved in any organising and several Cllrs will be away. Those who will be in the Village for the weekend will discuss volunteering as MOPs.  The young families in the Village will be offered a sapling tree to plant in their own gardens to commemorate the occasion. These are likely to be from the Woodland Trust but will not be ready to be planted until the autumn so a certificate will be awarded in the first instance. | PC/CW  PC/CW |
| **13** | **Defib training.** CW to chase. | PC/CW |
| **14** | **To receive an update from the Ward Councillor**  The Ward Cllr’s report included the uneven surfaces on Keynsham High Street and the escalating costs of the Bath ‘Ring of Steel’, as well as the proposal to bring social care in the district back in house. |  |

**UBLEY PARISH COUNCIL FINANCIAL REPORT FOR MEETING** **20 April 2023**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PAYMENTS approved at the 20 April 2023 meeting of Ubley Parish Council**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | **Cheque number** | **Amount** | **Description** | **Signed/ Authorised** | **Spend to date** |
| 04/04/2023 | STO | £304.21 | Clerk’s salary and expenses | Pre authorised | Within Budget |
| 20/04/2023 | BACS | £120 | WCGC Churchyard cut |  | Within Budget |
| 20/04/2023 | BACS | £430 | Colin George Grass and hedge cutting |  | Within Budget |
| 20/04/2023 | BACS | £80.34 | ALCA subs |  | Within Budget |
| 20/04/2023 | BACS | £408.62 | Zurich Insurance |  | Within Budget |

Bank statements report the following closing balances -

* Unity Bank Current Account at 31 March 2023 £21,473.78