**Ubley Parish Council**

**AGENDA**

**Parish Councillors are summoned to a meeting to beheld at Ubley Village Hall BS40 6PJ on**

**Thursday 18 May 2023 at 8:00pm**

**Annual Meeting of the Parish Council – 8:00pm**

**All Councillors to sign Declaration of Acceptance of Office before the start of the meeting**

1. **To elect the Chairman of the Council**

1.1 The newly-elected Chairman to sign The Declaration of Acceptance of Office

1.2 The newly-elected Chairman to take over the Chairmanship of the meeting

1. **To elect the Vice-Chairman**

2.1 Thenewly-elected Vice-Chairman to sign The Declaration of Acceptance of Office

1. **To confirm the position of the Proper Officer and Responsible Financial Officer for the Council**
2. **To confirm the position of Press Representative**
3. **To elect the ALCA representative**
4. **To elect the representative for the Ubley Parish Hall Committee**
5. **To ensure that all Councillors have completed the Acceptance of Office forms and returned them to the Clerk**

**Main Meeting 8:20pm**

1. **To receive and accept apologies for absence**
2. **To receive declarations of interest in the agenda**
3. **Public Participation to receive comments from the public.**
4. **To approve and sign the minutes of the previous meeting held on 20 April2023 and go through the follow-up actions [I think it’s the last actual meeting we are reviewing?]**
5. **To review and**
6. **adopt Standing Orders and Financial Regulations**
7. **confirm representation on external bodies and arrangements for reporting back**
8. **confirm inventory of land and assets**
9. **confirm insurance cover**
10. **confirm any subscriptions**
11. **Report on Clerk items: To discuss and approve further actions where needed**
12. End of year, IA and AGAR paperwork in progress.
13. **Finances**
    1. To review the monthly financial reports.
    2. To confirm BACS and cheque payments to be authorised (see financial report).
14. **Village Maintenance Updates**
15. The Cross. - Stonemasonry
16. The Glebe. - Noticeboard

- Repairs and maintenance

- Installing benches

- Play Area Inspections

1. Churchyard - Grass cutting
2. Hall surrounds - Update on hall improvements

- Map

1. Walnut Tree Close - Corner bed tidying up / working party
2. Innicks Close - Meeting with Curo
3. Flooding
4. Other -Japanese Knotweed

1. **Reports from Councillors**

**- C&NEWG Sustainable transport (PC) – DRT Update**

**- Neighbourhood Watch (MS)**

**- PCAA**

1. **Planning**

Updates: 22/02243/FUL - Lakewood House. The Sidelings.

New: 23/01552/FUL - 6 Squire Lane. Erection of two storey rear and side extension.

1. **Sweeper Recruitment**
2. **Defib training**
3. **To receive an update from the Ward Councillor**

**Agenda posted by C Witchard on 12 May 2023**

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