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| **DRAFT**  **MINUTES OF THE MEETING OF UBLEY PARISH COUNCIL**  **held on Thursday 9 March 2023** |

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|  | ITEM | ACTION |
| Present | Councillors – P. Collins (PC) - Chairman, M. Smart (MS), G. Nettleton (GN), A. Cole (AC), E. Scourse (ES). V Pritchard – District Cllr.  Clerk – C. Witchard (CW) |  |
| **1** | **To receive and accept apologies for absence**  J. Croot (JC) – Vice Chairman, N. Waterman (NW) |  |
| **2** | **To receive declarations of interest in the agenda**  None |  |
| **3** | **Open session to receive comments from the public**  None |  |
| **4** | **To approve and sign the minutes of the previous meeting held on 9 February 2023 and go through the follow-up actions**  The minutes were duly approved by Council and signed by the Chairman.  **Matters Arising**:  No response from the invitation to Wessex Water to attend the February meeting. CW to chase. | CW |
| **5** | **Report on Clerk items: To discuss and approve further actions where needed**   1. Unity Trust Bank Account. GN now fully added so we have 4 Cllrs able to approve payments. 2. The Clerk has forwarded Nomination Packs and guidance information to all Cllrs. Papers to be submitted by 4th April 2023. | All. |
| **6** | **Finances**   * 1. The finance report was reviewed and approved by the Council unanimously. A copy is attached to these minutes.   2. To confirm payments (see financial report). These were unanimously agreed. | CW  CW |
| **7** | **Village Maintenance**   1. The Cross.   -Stonemasonry. No response from several of the masons approached for quotes. Cllrs to consider approaching local tradesmen who have done more basic work in the area. A resident surveyor has offered to examine the stonework. Any work will however be deferred now until after the summer as the planters have already been planted for spring.  - Telephone box. Work completed.   1. The Glebe.   -Noticeboard. Work has commenced. Volunteers will remove the old board and consider siting of the new one.  - Repairs and Maintenance. Play equipment still in good condition since Rhino carried out the repairs. A volunteer group to be convened to tidy up the embankments when the weather improves and put in the new benches.   1. Churchyard – No updates. 2. Hall surrounds   - Surrounds. PC has submitted the first part of the paperwork to Land Registry. Awaiting response.  -The Hall Committee are working on various improvements.   1. Walnut Tree Close. JC still working on sourcing wood chip and spikes for the matting. Other sources to be investigated. 2. Innicks Close gifting – no updates. Flooding at Innicks Close. PC has had no further communication from Curo despite their stating they were looking into it. PC to escalate with Curo. Note they need to be informed that the hedges also need trimming. 3. Flooding. Nothing at present as weather is dry. 4. Other 5. – Ubley Drove. Has been tidied up somewhat. | PC/ES  JC/PC  PC  JC/ES  PC |
| **8** | **Reports from Councillors**  -PC is still attending weekly meetings with CVAF-C&NEWG, B&NES and WECA discussing the bus service cuts and transition to dynamic demand. They will test the new service taking trial journeys and perhaps assist vulnerable residents in using it for the first time. A Facebook group has been created to raise awareness for residents of the Chew Valley. DC joined here in reporting that an extension to the end date for the 672 has been requested. Much of the campaigning from other parties is based around environmental issues.  -Neighbourhood Watch. No updates.  -PCAA. No updates. | PC  MS  PC |
| **9** | **Community Support.**  **-**The Ubley Cares network continues to support residents.  -The Hall Committee’s coffee morning will take place on Saturday 11 March. | PC |
| **10** | **Planning**  **Updates on Previous Applications:**  - 22/02243/FUL– Lakewood House The Sidelings. Revised plans are being submitted following meetings with Planning. |  |
| **11** | **Sweeper.**  The Job Description and recruitment process was approved. CW to update contract to cover changes in Employment Law. The vacancy has been advertised in the Blagdon Magazine and on Facebook ‘Chew valley Jobs’. One response so far. CW to contact. Vacancy to be advertised also on ‘Ubley Martins’ and other Chew Valley Facebook pages. | CW |
| **12** | **The Coronation.**  The Hall is planning to show The Coronation on the big screen and serve tea and cakes. PC is working on sourcing sapling trees as gifts to resident children. | PC/CW |
| **13** | **Defib training.** Training providers are being investigated. | PC/CW |
| **14** | **Dog fowling around Innicks Close**. Residents have communicated with the owner and the dog warden, and the situation seems to have improved. |  |
| **15** | **To receive an update from the Ward Councillor**  The Ward Cllr’s report included the Chew Valley transport/ bus service situation already reported on by PC above. |  |

**Note the April meeting will be moved from 13th to 20th April.**

**UBLEY PARISH COUNCIL FINANCIAL REPORT FOR MEETING** **09 March 2023**

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**PAYMENTS approved at the 09 March 2023 meeting of Ubley Parish Council**

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| Date | **Cheque number** | **Amount** | **Description** | **Signed/ Authorised** | **Spend to date** |
| 04/03/2023 | STO | £191.28 | Sweeper Salary | Pre authorised | Within Budget |
| 04/03/2023 | STO | £304.21 | Clerk’s salary and expenses | Pre authorised | Within Budget |
| 09/03/2023 | BACS | £863 | C Peacock (The Cross) |  | Within Budget |

Bank statements report the following closing balances -

* Unity Bank Current Account at 28 February 2023 £22,831.27