|  |
| --- |
| **DRAFT**  **MINUTES OF THE MEETING OF UBLEY PARISH COUNCIL**  **held on Thursday 9 February 2023** |

|  |  |  |
| --- | --- | --- |
|  | ITEM | ACTION |
| Present | Councillors – P. Collins (PC) - Chairman, J. Croot (JC) – Vice Chairman, M. Smart (MS), G. Nettleton (GN), A. Cole (AC). N.Waterman (NW), E. Scourse (ES). V Pritchard – District Cllr.  Clerk – C. Witchard (CW) |  |
| **1** | **To receive and accept apologies for absence**  None |  |
| **2** | **To receive declarations of interest in the agenda**  None |  |
| **3** | **Open session to receive comments from the public**  None |  |
| **4** | **To approve and sign the minutes of the previous meeting held on 12 January 2023 and go through the follow-up actions**  The minutes were duly approved by Council and signed by the Chairman.  **Matters Arising**:  No response from the invitation to Wessex Water to attend the February meeting. CW to chase.  PC has got the contact details of the local PCSO and will circulate. These should be passed to residents who wish to report a problem. | CW |
| **5** | **Report on Clerk items: To discuss and approve further actions where needed**   1. Unity Trust Bank Account. GN’s still in progress. 2. The Clerk advised the Council that the Precept paperwork has been submitted to B&NES and acknowledged. 3. The Clerk advised that they would be submitting a short report to the Ubley section of Blagdon Magazine from now on. PC to post the signup info on Facebook. 4. The Clerk gave a brief update on procedure for the elections in May. Documentation will be posted as per B&NES’ instructions. Existing Cllrs or residents wishing to stand should submit their own Nomination Papers to B&NES. In the event that the seats are not contested they will be considered to be re-elected. | GN  CW  CW |
| **6** | **Finances**   * 1. The finance report was reviewed and approved by the Council unanimously. A copy is attached to these minutes.   2. To confirm payments (see financial report). These were unanimously agreed. | CW  CW |
| **7** | **Village Maintenance**   1. The Cross.   -Stonemasonry. Full stonemasonry services are proving to be incredibly expensive. Given that the masons we have had to survey for quotes have stated that the monument is not unsafe, the Council will pursue other less specialist options. AC to pass on the details of the contractor who carried out repairs on the Church steps and ask him to quote.  - Telephone box. Work to start imminently   1. The Glebe.   -Noticeboard. Work to start in March.  - Repairs and Maintenance. Play equipment still in good condition since Rhino carried out the repairs. The existing inspection rota has not been working. Clerk to now manage this more closely and liaise with JC when issues arise. The banks around the play area have been damaged by badgers and will need to be partially rebuilt and overgrown areas will need trimming back.  - Benches. A work party to be brought together to install these before the Coronation bank holiday.   1. Churchyard – No updates. 2. Hall surrounds   - Surrounds. PC has submitted the first part of the paperwork to Land Registry.  -No updates from the Hall Committee on electrics or path.  - The Council will discuss the possibility of the VH Committee taking on some of the responsibility for maintenance of the car park.   1. Walnut Tree Close. JC working on sourcing wood chip and spikes for the matting. 2. Innicks Close gifting – no updates. Flooding at Innicks Close. Residents in Innicks Close are experiencing significant flooding. PC has chased Curo on their behalf and will encourage them to contact Curo themselves. 3. Flooding. Nothing at present as weather is dry though the damage near the A368 junction has not been repaired and there is potential damage to the gullies further up the hill. CW to chase B&NES 4. Other   -None | PC/AC  ?  CW/PC/JC  PC  MS  JC  PC  CW |
| **8** | **Reports from Councillors**  -PC is attending weekly meetings with CVAF-C&NEWG, B&NES and WECA discussing the bus service cuts and transition to dynamic demand. He has also posted relevant info on Facebook and distributed hard copies of the reports to residents not online.  -Neighbourhood Watch. No updates though there has been a break in at Ubley Motors. Lots of damage but nothing taken.  -PCAA. PC has circulated relevant info following the recent ruling in favour of planning consent at the airport. The group are hoping to support BAAN to take this to the High Court. | PC  MS  PC |
| **9** | **Community Support.**  **-**The Ubley Cares network continues to support residents.  -The planned coffee morning running alongside Feeding Friends has been deferred until later in the year.  -The Hall committee are running an event brining together all village groups and clubs. | PC  HALL |
| **10** | **Planning**  **Updates on Previous Applications:**  - 22/02243/FUL– Lakewood House The Sidelings. Revised plans are being submitted following meetings with Planning.  **New Planning Applications:**  23/00245/FUL - Binhams. No objection. |  |
| **11** | **Sweeper.**  Our village sweeper Ken Jones has retired after 10 years with us. The vacancy will be advertised. | CW |
| **12** | **The Coronation.**  There has been no feedback from residents to the Council’s request for suggestions to celebrate the coronation therefore the Council will not plan any special events. It is understood that the Hall may open and show the event. The Council will consider options for the suggested volunteer day on the bank holiday and look into commemorative gifting of trees to the children of the village/ school. | CW/PC |
| **13** | **Defib training.** Training providers to be investigated. | CW/PC |
| **14** | **To receive an update from the Ward Councillor**  The Ward Cllr’s report included the Chew Valley transport/ bus service situation already reported on by PC above. He also reported on the B&NES budget and that the 4.99% council tax increase is to be ratified in the coming week. |  |

**UBLEY PARISH COUNCIL FINANCIAL REPORT FOR MEETING** **09 February 2023**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PAYMENTS approved at the 09 February 2023 meeting of Ubley Parish Council**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | **Cheque number** | **Amount** | **Description** | **Signed/ Authorised** | **Spend to date** |
| 04/02/2023 | STO | £191.28 | Sweeper Salary | Pre authorised | Within Budget |
| 04/02/2023 | STO | £304.21 | Clerk’s salary and expenses | Pre authorised | Within Budget |
| 24/01/2023 | DD | £419.60 | PAYE | Pre authorised | Within Budget |
| 09/02/2023 | BACS | £66 | Payroll services |  | Within Budget |
| 09/02/2023 | BACS | £150 | Christmas tree |  | Within Budget |

Bank statements report the following closing balances -

* Unity Bank Current Account at 31 January 2023 £23,802.76