**Ubley Parish Council**

**AGENDA**

**Parish Councillors are summoned to a meeting to beheld at Ubley Village Hall BS40 6PJ on**

**Thursday 13th October 2022 at 8:00pm**

1. **To receive and accept apologies for absence**
2. **To receive declarations of interest in the agenda**
3. **Public Participation to receive comments from the public.**
4. **To approve and sign the minutes of the previous meeting held on 14 July 2022 and go through the follow-up actions**
5. **Report on Clerk items: To discuss and approve further actions where needed**
6. Unity Trust Bank Account – GN signatory form to be signed.
7. Internal Auditor – IAC – withdrawal of services and requirement to find a new auditor for the current financial year.
8. Actions from internal audit recommendations: Overtime policy. Map of PC owned land around Village Hall.
9. Training – ALCA Essential Councillor course
10. **Finances**
	1. To review the monthly financial reports
	2. To confirm BACS and cheque payments to be authorised (see financial report).
	3. To review and approve the quarterly bank reconciliation.
	4. To consider setting up a DD for HMRC PAYE
11. **Village Maintenance Updates**
12. The Cross. -Bins

 -Stonemasonry.

 - Phone box - repainting

1. The Glebe. - Noticeboard

- Play area inspection rota

- Repairs and maintenance

- Grass cutting

- Installing benches

1. Churchyard
2. Hall surrounds - Noticeboard

- Map

1. Walnut Tree Close - Corner bed tidying up / working party
2. Other - Broken stile

 - Electric point(s) at Village Hall

- Paving and gate at rear of Village Hall

- Christmas tree decorations

1. **Reports from Councillors**
* **C&NEWG Sustainable transport (PC)**
1. **Planning**

New: 22/03766/TCA Tree works. Three Ways, The Street.

Updates: 22/02243/FUL– Lakewood House The Sidelings.

1. **An update on the potential gifting of Innicks Close land owned by Curo (PC)**
2. **To receive an update from the Ward Councillor**

**Agenda posted by C Witchard on 08 October 2022**

**Chairman: Phil Collins Tel. 01761 462294**

**Clerk: Charlotte Witchard Tel 07807 986309**

**E-mail:** parish-clerk@ubleyparish.co.uk **Website:** [www.ubleyparish.co.uk](http://www.ubleyparish.co.uk)