**Ubley Parish Council**

**AGENDA**

**Parish Councillors are summoned to a meeting to beheld at Ubley Village Hall BS40 6PJ on**

**Thursday 7th April 2022 at 8:00pm**

1. **To receive and accept apologies for absence**
2. **To receive declarations of interest in the agenda**
3. **Public Participation to receive comments from the public.**

We have invited residents to attend at the beginning of the meeting to discuss the potential gifting of the communal land at Innicks Close.

1. **To approve and sign the minutes of the previous meeting held on 10 March 2022 and go through the follow-up actions**
2. **Report on Clerk items: To discuss and approve further actions where needed**
3. Unity Trust Bank Account. To confirm final switch if all NatWest cheques have cleared.
4. A reminder regarding adding other Cllrs as signatories.
5. End of year – update on accounts / AGAR / Internal audit.
6. To consider pre-approving regular payments and setting up standing orders.
7. To consider appointing a Cllr to replace the vacant Finance lead role, including responsibility for HR
8. To approve changes to Financial Regulations related to online bank payments
9. **Finances**
   1. To review the financial reports
   2. To confirm salary rises due to pay scale increase (clerk) and Minimum Wage increase (sweeper)
   3. To confirm BACS payments to be authorised (see financial report).
10. **Village Maintenance**
11. An update on the Japanese Knotweed at xxxxxxxaddressxxxx (PC)
12. An update on spring planting at the Cross/ maintenance / planters
13. An update on Walnut Tree Close corner bed
14. **Play Area**

To receive an update on progress and decide an appropriate level of financial contribution for insurance.

1. **Reports from Councillors**
2. Neighbourhood Watch (PC)
3. Chew Valley Area Forum – Climate & Environment group meetings (JC & PC
4. PCAA (PC)
5. **Planning**
6. Updates on Previous Applications:

-22/00518/FUL - Street View, The Street. Extension.

1. **The Queen’s Jubilee**

To approve a budget for the Council’s contribution and confirm procedure for expenses.

1. **An update on the recruitment of a new Councillor**
2. **A discussion on the potential gifting of Innicks Close land owned by Curo (PC)**
3. **An update on Rights of Way maintenance**
4. **To confirm the date for Annual Parish Meeting (March to June)**
5. **To receive an update from the Ward Councillor**

**Agenda posted by C Witchard on 01 April 2022**

**Chairman: Phil Collins Tel. 01761 462294**

**Clerk: Charlotte Witchard Tel 07807 986309**

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