**Ubley Parish Council**

**AGENDA**

**Parish Councillors are summoned to a meeting to beheld in the Village Hall on**

**14th OCTOBER 2021 at 8:00pm**

1. **To receive and accept apologies for absence**

1. **To receive declarations of interest in the agenda**
2. **Public Participation to receive comments from the public**
3. **To approve and sign the minutes of the previous meeting held on 9th September 2021 and go through the follow-up actions**
4. **Report on Clerk items: To discuss and approve further actions where needed**
5. Zoom subscription
6. **Finances**
   1. Financial reports
   2. To confirm payments and signing of cheques (see financial report)
   3. Banking and accounting arrangements
7. **Reports from Councillors**
   * 1. The Glebe Field -Lease renewal correspondence
     2. Village Maintenance – update including notice boards
     3. PCAA
     4. Neighbourhood Watch
     5. Chew Valley Area Forum – Climate & Environment group meetings
     6. Speeding
     7. Play Area
8. **Planning**
9. Updates on Previous Applications:

- B&NES refusal of 21/00638/FUL - Mendip View

- 21/03876/FUL – Greenacres, Tuckers Lane - withdrawn

1. New Planning Applications: -

-21/04504/FUL- Greenacres, Tuckers Lane ,Rebuild the existing conservatory using masonry and cut on tiled roof.

1. **The Website and other IT**
   1. Clerks’ laptop and email software
   2. Porting email accounts from old hosting service
2. **To receive an update from the Ward Councillor**
3. **To confirm the dates of the next meetings**

**Chairman: Phil Collins Tel. 01761 462294**

**Clerk (Locum): Catherine Parkman**

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**UBLEY PARISH COUNCIL FINANCIAL REPORT FOR MEETING 14.10.21**

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1. **PAYMENTS to go before the 14th October 2021 meeting of Ubley Parish Council**

Details of the cheques**:**

1. **Cheque p****ayments to be agreed by Parish Councillors on 14.10.21**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Cheque number** | **Amount** | **Description** | **Signed** | **Spend to date** |
| 14.10.21 | 1537 | £40 | CPRE annual membership |  | Budgeted for in subscriptions |
| 14.10.21 | 1538 | £359.60 | Clerk salary |  | On Track |
| 14.10.21 | 1539 | £149.71 | Sweeper salary |  | On Track |
| 14.10.21 | 1540 | £100 | West Country Groundcare (September) |  | On Track |
| 14.10.21 | 1541 | £143.88 | Reimbursement P.Collins – Zoom membership |  | Budgeted for in Subscriptions |
| 14.10.21 | 1542 | £241.40 | HMRC Q2 |  | On Track |

**Prepared by Catherine Parkman , Locum Clerk and RFO, on 09.10.21**