**Ubley Parish Council**

**AGENDA**

**Parish Councillors are summoned to a virtual meeting to beheld on**

**THURSDAY 8th JULY 2021 at 7.30pm**

Ubley Parish Council will be using Zoom to run the meeting.

Please note there is a need to deal with the public participation session in a different way. If a member of the public wishes to raise an issue, please contact the Chairman

(details below), before **noon on Tuesday 6th July**

The Parish Council will also hold a short face to face meeting in the Village Hall on **Thursday 15th July** to review and ratify the decisions from this meeting. The public are welcome to this session.

1. **To receive and accept apologies for absence**

1. **To receive declarations of interest in the agenda**
2. **Public Participation to receive comments from the public**
3. **To approve and sign the minutes of the previous meeting held on 6th May 2021 and go through the follow-up actions**
4. **To receive an update on the position regarding the Clerk and on the Clerk Vacancy.**
5. **Report on Clerk items: To discuss and approve further actions where needed**

a.Internal matters

1. Review and approve Risk Assessment Schedule

b. Correspondence

i Internal Audit

1. **Finances**
   1. Financial reports
   2. To confirm payments and signing of cheques (see financial report)
2. **Reports from Councillors**
   * 1. The Glebe Field -Lease renewal correspondence
     2. PCAA
     3. Neighbourhood Watch
3. **Councillor Roles and Responsibilities**
4. **Planning**
5. Updates on Previous Applications:

21/01594/VAR Applethwaite

21/01801/FUL Meadowbank

21/02093/FUL Three Ways

1. New Planning Applications :

21/02628/VAR Streamside

21/02733/FUL Mendip View

1. **The Website**
2. **To receive an update from the Ward Councillor**
3. **To confirm the dates of the next meetings**

**Chairman: Phil Collins Tel. 01761 462294**

**Clerk: Cathy Parkman (locum)**

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