**Ubley Parish Council**

**AGENDA**

**Parish Councillors are summoned to a virtual meeting to beheld on**

**11th MARCH 2021 at 7.30pm**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) came into force on the 4 April 2020.

The 2020 Regulations enable Parish Councils to hold remote meetings (including by video and telephone conferencing for a specified period until May 2021).

Ubley Parish Council will be using Zoom to run the meeting.

https://zoom.us/j/94704634250?pwd=VER4eHdSZ3Z3ODRXRkkrYkdJeUVFZz09

Meeting ID: 947 0463 4250

Passcode: 263138

Please note there is a need to deal with the public participation session in a different way, if a member of the public wishes to raise an issue, please contact the Clerk

(details below), before **noon on Tuesday 9th March**

1. **To receive and accept apologies for absence**

1. **To receive declarations of interest in the agenda**
2. **Public Participation to receive comments from the public**
3. **To approve and sign the minutes of the previous meeting held on 14th January 2021 and go through the follow-up actions**
4. **To receive an update on the Councillor Vacancy advertised in February and March 2021.**
5. **To receive an update on nominations to fill the Parish Councillor vacancy and agree the appointment.**

**7. Parish Councillor to sign their Acceptance of Office and agree their new responsibilities**

1. **Clerk’s report: To discuss and approve further actions where needed**

a.Internal matters

1. Training
2. Annual Parish Meeting and Annual Parish Council meetings – planning dates.
3. Review of Risk Assessment Schedule

b. Correspondence

i. B&NES Landscape Character Assessment Stakeholder Meeting 16 March

ii Land Registry Survey and deeds to the land around the Hall

iii Internal Audit

1. **Staffing**
2. **Finances**
   1. Financial reports
   2. To confirm payments agreed at the time by email during the lockdown in Spring 2020 and payments made in July 2020
   3. Removal of signatories – former Councillors
   4. To confirm payments and signing of cheques (see financial report)
   5. Banking and accounting arrangements
3. **Reports from Councillors**
   * 1. Access to Glebe Field project
     2. The Glebe Field -Lease renewal costs & H&S assessment
     3. PCAA
     4. Drainage and Flooding
     5. Neighbourhood Watch
4. **Councillor Roles and Responsibilities**
5. **Planning**
   * 1. Updates on Previous Applications :
     2. New Planning Applications :

21/00638/FUL (full application)

21/00639/LBA (listed Building consent)

* + 1. Consultation seeking views on proposals to create a new “Office for Place”

1. **The Website**
2. **To receive an update from the Ward Councillor**
3. **To confirm the dates of the next meetings**

**Chairman: Phil Collins Tel. 01761 462294**

**Clerk: Corinna Levack Tel. 01761 220050**

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