**Ubley Parish Council**

**AGENDA**

**Parish Councillors are summoned to a virtual meeting to beheld on**

**11th February 2021 at 7.30pm**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) came into force on the 4 April 2020.

The 2020 Regulations enable Parish Councils to hold remote meetings (including by video and telephone conferencing for a specified period until May 2021).

Ubley Parish Council will be using Zoom to run the meeting.

To join the Zoom Meeting :

https://zoom.us/j/91504845080?pwd=T2prTGhYUnFFanlrYWhveE03aFJoQT09

Meeting ID: 915 0484 5080

Passcode: 979876

Please note there is a need to deal with the public participation session in a different way, if a member of the public wishes to raise an issue, please contact the Clerk

(details below), before **noon on Tuesday 9th February**

1. **To receive and accept apologies for absence**

1. **To receive declarations of interest in the agenda**
2. **Open session to receive comments from the public**
3. **To approve and sign the minutes of the previous meeting held on 14th January 2021 and go through the follow-up actions**
4. **To receive an update on the Councillor Vacancy advertised in September 2020.**
5. **To receive an update on nominations to fill the Parish Councillor vacancy and agree the appointment.**

**7. Parish Councillor(s) to sign their Acceptance of Office and agree their new responsibilities**

1. **Clerk’s report: To discuss and approve further actions where needed**

a.Internal matters

1. Staff Contracts
2. GDPR
3. Training
4. Annual Parish Meeting and Annual Parish Council meetings – planning dates.

b. Correspondence

i. NALC Funding Bulletin

ii Land Registry Survey and deeds to the land around the Hall

iii Plans for Chew Valley Lake trail

iv Internal Audit

1. **Finances**
   1. Financial reports
   2. To confirm payments and signing of cheques (see financial report)
   3. Banking and accounting arrangements
2. **Reports from Councillors**
   * 1. Access to Glebe Field project Phases 1 & 2
     2. The Glebe Field -Lease renewal costs & H&S assessment
     3. Ubley Parish Hall AGM
     4. Drainage and Flooding including field flooding - Innicks Close
     5. Walnut Tree Close – pruning debris
     6. Local Plan – update
     7. Climate & Nature emergency
3. **Councillor Roles and Responsibilities**
4. **Planning**
   * 1. Updates on Previous Applications :
     2. New Planning Applications :

21/00236/TCA Briarsway – tree works

1. **The Website**
2. **To receive an update from the Ward Councillor**
3. **To confirm the dates of the next meetings**

All meetings to be held remotely until further notice.

Thursday 11th March 2021

Thursday 8th April 2021

**Chairman: Phil Collins Tel. 01761 462294**

**Clerk: Corinna Levack Tel. 01761 220050**

**E-mail:** [parish-clerk@ubleyparish.co.uk](mailto:parishcouncil@ubleyparish.co.uk)

**Website:** [www.ubleyparish.co.uk](http://www.ubleyparish.co.uk)