**UPC BUDGET 2021 / 2022**

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| **Funding Stream** | **Budget** | **Budget**  | **Comments** |
|  | **20-21** | **2021-22** |  |
|  |  |  |  |
| Clerk's Salary | 4088 | 4837 | The Clerk has requested a review of her hours to bring them up to 8 hours / week (35 per month).  |
| Clerk's Expenses | 150 | 80 | This is mainly for travel to training which is largely online at present. |
| Sweeper’s Salary | 2381 | 2531 | This would enable the Sweeper to be paid on the National Living Wage level rather than the minimum wage. |
| Sweeper Equipment | 100 | 100 |  |
| PAYE / HMRC |  |  | This cost is included in the staff gross salaries above. The Council will be monitoring this from May 2021 |
| Payroll Services | 132 | 132 |  |
| Subscriptions | 253 | 250 |  |
| Annual Parish Meeting | 60 | 100 |  |
| Rent Paid for Glebe Field | 550 | 600 | The lease is up for renewal in two year’s time and is likely to incur legal costs |
| Audit - Internal | 200 | 200 |  |
| Training | 500 | 250 | Attendance at online training does not incur travel costs |
| Information CO | 60 | 75 |  |
| Insurance | 299 | 330 | The current rolling insurance is due for renewal in May. It may need to be extended to cover play equipment.  |
| Defibrillator | 300 | 150 | This should cover the cost of one replacement of equipment required if the appliance is used. |
| Groundsworks | 3500 | 3000 | Costs have been kept down by high levels of volunteer input. This will need to be carefully monitored through 2021/2 |
| Donations |  | 50 |  |
| Seasonal Plants | 280 | 300 | At The Cross, and Christmas Tree |
| Waste Collection | 46 | 50 | B&NES contract for green waste collection. |
| Website | 120 | 300 | This is the annual service charge |
| Office Costs | 150 | 150 |  |
| Room Hire - PC Meeting | 200 | 200 | This has been underspent due to the Lockdown but covered the cost of a Zoom subscription which may need renewal in 2021 |
| Bank Charges |  | 40 | This is for proposed online banking and represents savings of time and postage |
| Play Area – Insurance and Maintenance |  |  | No clear costs available yet and so the Parish Council cannot plan specific contributions. |
| Glebe entrance – Phase 1 |  |  | Should be covered by 2020/1 budget |
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| Contingency |  | 500 | Category introduced 2021/2 to earmark funding for small unexpected costs |
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| Total | 13369 | 14 225 |  |
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